



NTU Engineering Advisory Board  
Meeting Minutes for  
March 02, 2023

- I. Call to Order
  - a. Meeting called to order at 1:14 PM by Dr. Phil Pohl
- II. Roll Call
  - a. Board members present: Dr. Phil Pohl, Shayna Begay, Dr. Aaron Thomas, Dr. Robert Whitman, Dr. Stan Atcitty, Arindam Basu (new member), Indra Adrianto (new member)
  - b. Board members absent: Steve Grey, Arvin Trujillo, Kristina Halona, Raquel Redhouse
  - c. NTU Faculty present: Dr. Wafa Hozien, Dr. Peter Romine, Dr. Casmir Agbaraji, Scott Halliday, Dr. Ragavanantham Shanmugam, Dr. Osama Fakron, Dr. Arup Dey, Dr. Gholam Ehteshami, Dr. Monsuru Ramoni
- III. Approval of Agenda
  - a. **Dr. Whitman motions to approve agenda; 2<sup>nd</sup> by Shayna Begay**
  - b. **Majority rules; motion carried**
- IV. Approval of 03/10/22 Meeting Minutes
  - a. **Shayna motions to accept the minutes with the modification to item VI., part b. – “Places” should be replaced with “Activities”.**
  - b. **Dr. Whitman motions to accept the minutes with modification; 2<sup>nd</sup> by Shayna Begay**
  - c. **Majority ruled; motion carried**
- V. New Members
  - a. Arindam Basu – Studied IE of OU, works in automotive industry as project manager
  - b. Indra Adrianto – Associate Scientist/Associate Professor at Michigan State University, degreed from OU.
- VI. Engineering Strategic Plan
  - a. Dr. Romine discusses the positive impact the new advisory board members will make in regards to the strategic plan. Engineering Associate Dean position is on track to be implemented by 2027, according to the current strategic plan.
- VII. Master’s Degree for EE & IE
  - a. **Dr. Thomas motions to accept the checklist for EE; 2<sup>nd</sup> by Dr. Whitman**
    - i. **Majority ruled; motion carried**
  - b. **Motion made by Shayna Begay to accept the checklist for IE as is and to revisit curriculum in 1 year for amendments; 2<sup>nd</sup> by Dr. Thomas**
    - i. **Majority ruled; motion carried**
- VIII. Request for Evaluations (RFE) Report: January 22, 2023
  - a. Dr. Agbaraji will send out the report for board members’ review and amend as needed, preferably prior to summer break.

- IX. ABET Self-Study Reports due July 1, 2023
  - a. Information only. Discussion included wording in report for ABET visit.
- X. Program Educational Objectives (PEOs) for AMET, EE, ENVE, IE, and ME
  - a. Information only; no changes in PEOs
- XI. Program Educational Objectives (PEOs) for CHE and ET
  - a. **Shayna Begay motions to approve the change in PEOs (#2) for Associate degree programs; 2<sup>nd</sup> by Dr. Whitman**
  - b. **Majority ruled; motion carried**
- XII. PEO Survey Results
  - a. Information only; Survey results from students and alumni reviewed with board members
- XIII. Next Meeting Date
  - a. September 14, 2023, 1-3 PM, Hybrid. Cynthia will confirm 10 calendar days prior
- XIV. Adjournment
  - a. **Dr. Thomas motions to adjourn at 3:03 PM; 2<sup>nd</sup> by Shayna Begay**
  - b. **Majority ruled; Motion carried**