



<b>IT Advisory Board Meeting Minutes</b>	<b>Attendees:</b> <ul style="list-style-type: none"><li>✓ Marla Meehl, University Corporation for Atmospheric Research, Boulder, CO</li><li>✓ John Hernandez, University Corporation for Atmospheric Research, Boulder, CO</li><li>✓ Kimball Sekaquaptewa, Santa Fe Indian School, NM</li><li>✓ Dr. Gil Gonzales</li><li>✓ Lavern Moore, Gallup Indian Medical Center, NM</li><li>✓ Tsosie Schneider, Assistant Professor of Information Technology</li><li>✓ Cynthia Dayish, Administrative Assistant</li><li>✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies</li></ul>
<b>Date:</b>	Thursday, September 14, 2023
<b>Start Time:</b>	10:09 a.m.
<b>End Time:</b>	10:26 a.m.
<b>Location:</b>	Zoom

### **I. Call to Order**

The meeting was called to order by Dr. Agbaraji at 10:09 a.m.

### **II. Roll Call**

Cynthia took the roll call. Five members were present and four were absent. A quorum was present via zoom.

### **III. Approval of Agenda**

**Motion:** Kimball moved to approve the agenda. Marla seconded the motion.

**Vote:** The motion passed unanimously.

### **IV. Approval of Meeting Minutes**

A. April 13, 2023

**Motion:** Kimball moved to approve the meeting minutes of April 13, 2023, seconded by Lavern.

**Vote:** The motion passed unanimously.

### **V. Schedule for the ABET Site Visit, October 1-3, 2023**

Dr. Agbaraji shared the ABET site visit schedule with the advisory board members, and he informed the board members that the ABET program evaluators (PEFVs) will ask questions about how the advisory board members participate in the I.T. program, especially for program educational objectives (PEOs), which is criterion two of the ABET general criteria.

Lavern suggested that those advisory board members who are available to attend in-person come early on October 2, 2023, so they could meet and discuss before having the lunch meeting with the ABET visiting team.

### **VI. Next Meeting Date**

The next meeting is scheduled for April 11, 2024, at 10 a.m.

**Vote:** The motion passed unanimously.

**VII. Adjournment**

**Motion:** Marla moved to adjourn the meeting at 10:26 a.m. Lavern seconded the motion.

**Vote:** Motion carried