

# THE ONLINE BOOKSTORE ELIBRARY

[NavajoTech.TextbookX.com](http://NavajoTech.TextbookX.com)

## What is the Online Bookstore's eLibrary and what does it contain?

The eLibrary is where the Bookstore keeps a record of all digital course materials that a student has purchased. This includes digital texts through Inclusive Access courses or items that are purchased directly from the bookstore. To visit the eLibrary, log into the bookstore, click on the username at the top right, and then select "eLibrary." See image below.

Each digital text that a student has access to is listed along with specific details of each digital product including title, author, and access information (see image on next page). If students need help accessing their materials, they should contact the Online Bookstore Customer Experience team at [NavajoTech.TextbookX.com/Help](http://NavajoTech.TextbookX.com/Help).

The screenshot displays the Navajo Technical University Online Bookstore interface. At the top, there are navigation links: [SELL](#), [RETURNS](#), [TRACK](#), and [HELP](#). The university logo and name, **NAVAJO TECHNICAL UNIVERSITY**, are prominently displayed. A search bar with the placeholder text "Enter a course name or c" is visible. Below the logo is a "Find Your Course" button. The user menu is open, showing options: Purchases, Track Order, Book Sales, **eLibrary** (highlighted with a red box and a red arrow), Messages, Settings, and Log Out. At the bottom, there are dropdown menus for "TERM" (set to "Spring 2021"), "CAMPUS" (set to "Select Campus"), and "Select Course". A note on the right side of the page reads: "Select your course to view course items."

# TIPS FOR ACCESSING DIGITAL MATERIALS

## How do students access their course materials?

Instructions differ based on the publisher, but the Online Bookstore will email students with instructions on how to access materials. If students didn't save the email or didn't receive it, they can go to the eLibrary and click "Read now" to be taken directly to the digital courseware platform.

For VitalSource materials, students MUST access them for the first time through their Online Bookstore account by clicking "Read Now" (see screenshot below). Once logged in, the text will appear automatically. Links to these texts are also available through a student's Learning Management System (LMS: Canvas, Blackboard, D2L, etc.)

Other Publishers: For other courseware materials from publishers like Cengage or Pearson, the eLibrary will also list links to the platform as well as access codes that are unique to the order.

The screenshot shows the eLibrary interface with a sidebar on the left containing navigation options: MATERIALS, SALES, E-LIBRARY, MESSAGES, and SETTINGS. The main content area lists three digital materials:

- Essential Quantitative Methods**  
Author: Les Oakshott  
Date purchased: 12/30/2020  
Subscription end date: 06/28/2021 (estimated)  
A red box highlights the "Read now" link, and a red arrow points to it from the top right.
- Business Law**  
Author: Cheeseman, Henry  
Date purchased: 12/30/2020  
Subscription end date: 06/28/2021 (estimated)  
A red box highlights the "Read now" link.
- International Business**  
Author: Daniels, John; Radebaugh, Lee; Sullivan, Daniel  
Date purchased: 12/30/2020  
Subscription end date: 06/28/2021 (estimated)  
A red box highlights the "Read now" link.

Each "Read now" link is accompanied by the text: "Please see your original fulfillment email for access instructions".

## VitalSource:

VitalSource is a common platform through which students access their digital course materials. If students are new to VitalSource, they should create an account. If they have used VitalSource in the past, they should access their new digital course materials with their existing account. Students should create one account in VitalSource with their school email address for all of their digital course products. They should not create a new account for each text. Links to each specific VitalSource text are stored in the Bookstore eLibrary.

The screenshot shows the VitalSource login page with the following elements:

- Header: "Welcome to VitalSource"
- Sign-in instructions: "Sign in using your VitalSource Bookshelf email"
- Form fields: "Email" and "Password" (both highlighted with red boxes)
- Security: "I'm not a robot" checkbox and reCAPTCHA logo
- Buttons: "Sign In" (orange) and "Forgot your password?" (blue)
- Footer: "New to VitalSource? Create an account" (highlighted with a red box)